



**CITY OF PACIFICA
CITY COUNCIL MINUTES**

**Council Chambers
2212 Beach Blvd
Pacifica, CA 94044**

Mayor Sue Digre
Mayor Pro Tem Mike O'Neill
Councilmember Karen Ervin
Councilmember Mary Ann Nihart
Councilmember John Keener

**June 13, 2016 (MONDAY)
www.cityofpacifica.org**

Mayor Sue Digre called the meeting to order on June 13, 2016 at 7:00 PM

CLOSED SESSION - NONE.

7:00 PM OPEN SESSION

Mayor Digre called the meeting to order at 7:00 p.m.

Attendee Name	Title	Status	Arrived
Sue Digre	Mayor	Present	
Mike O'Neill	Mayor Pro Tem	Excused	
Karen Ervin	Councilmember	Present	
Mary Ann Nihart	Councilmember	Present	
John Keener	Councilmember	Present	

Staff Present: Lorie Tinfow, City Manager; Matthew Visick, Acting City Attorney; Lorenzo Hines, Asst. City Manager; Van Ocampo, Public Works Director; Tina Wehrmeister, Planning Director; Dan Steidle, Police Chief; Rich Johnson, Deputy Fire Chief; Anne Stedler, Economic Dev. Mgr.; Sr. Civil Engr. Donguines; Mike Perez, PB&R Director; Lorrie Gervin, Interim Director WWTP; Ed Vandehey, MIS Manager; Kathy O'Connell, City Clerk.

Salute to the Flag led by Councilmember Nihart

Closed Session Report

None.

SPECIAL PRESENTATIONS

Pacifica Chamber of Commerce Presentation

Vickie Flores, CEO of Pacifica Chamber of Commerce acknowledged and honored the efforts of the Police and Fire Department for being instrumental in keeping Pacifica as one of the top 50 safest cities in California.

Proclamation for Police and Fire Departments

Mayor Digre thanked the Chamber for honoring them, then read proclamations from the City Council honoring both the Police and Fire Departments.

Police Chief Steidle and Deputy Fire Chief Johnson accepted the proclamations.

Councilmember Nihart congratulated them, adding that her colleague, Jeannine Loches, and her chief in Orange, posted a media award and best practice for taking post training for police officers to use the CIT techniques to work with individuals with mental illness, and stated that our city was instrumental in bringing that to all the officers and stations in San Mateo County as well.

Councilmember Ervin thanked them, acknowledging that these are amazing statistics which made her proud. She mentioned several instances on Saturday where she saw both police and fire being there for us and she was grateful for what they do.

Proclamation - Amateur Radio Week

Mayor Digre read a proclamation honoring Amateur Radio Week.

CONSENT CALENDAR

Councilmember Keener referred to Item #6, and asked why the Vac-Con truck cost so much and was it the vac-con on the back of the truck that wears out or the truck or both.

Public Works Dir. Ocampo stated that they will be replacing a 2005 model which has been used for 10-12 years and was totally worn out. He stated that, because of being on the coast, our equipments do not last long with rust developing quickly. He stated that this particular vehicle is used so much because of responding to spills and it was important to have reliable equipment.

Councilmember Keener asked why it cost so much.

Public Works Dir. Ocampo stated that it was a special equipment vehicle which allows them to do many functions.

Mayor Digre stated that she looked at it functioning and she thought it was impressive.

Asst. City Manager Hines stated that he had the same question when it was brought before him but it went away when he saw the truck and the sheer amount of moving parts on the back of a large truck. He stated that it was a complicated machine and he could see why it was subject to wear and tear and, if there is a repair issue, it will take time sorting through all the moving parts to get to the problem. He invited Councilmembers to go to the wastewater treatment plant and look at the trucks for themselves. He assured Councilmember Keener that both Public Works Dir. Ocampo and Interim WWTP Dir Gervin would be happy to show him the hardware.

Councilmember Keener stated that he would take him up on that.

Councilmember Nihart commented that a combine for a farmer would cost \$500,000 so she got it. She also has personally seen it work and thought it was quite dramatic, acknowledging the wear and tear it will be taking every winter as well as throughout the year.

Councilmember Ervin referred to page 15 of the minutes, and asked clarification that when she commented that she was present at the Legislative Committee meeting and added when she stated that the best part of the meeting was to be present for the celebration of “her” term as chair of CCAG, she was referring to Councilmember Nihart.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ann Nihart, Councilmember
SECONDER:	Karen Ervin, Councilmember
AYES:	Digre, Ervin, Nihart, Keener
EXCUSED:	O'Neill

1. Approval of Disbursements for 05/25/16 through 06/03/16
PROPOSED ACTION: Move to approve attached list of disbursements for 05/25/16 through 06/03/16.
2. Approval of Minutes
PROPOSED ACTION: Move to approve the minutes of the regular City Council meeting held on May 23, 2016.
3. Request to Transfer Encumbering Revenues from Parent Fees and State of California Child Development Contracts in the Amounts of \$1,433 from the 2013-2014 Fiscal Year and \$119,055 from the 2014-2015 Fiscal Year to the Child Care Reserve Account.
PROPOSED ACTION: Approve the request to transfer encumbering revenues from parent fees and State grants from the 2013-2014 and 2014-2015 fiscal years to the child care reserve account.
4. Contract with Larry Walker Associates, Inc. for the Calera Creek Water Recycling Plant National Pollution Discharge Elimination System Permit Renewal in an Amount Not to Exceed \$100,000
PROPOSED ACTION: Move to approve the contract with Larry Walker Associates, Inc. For the Calera Creek Water Recycling Plant (CCWRP) National Pollution Discharge Elimination System (NPDES) Permit No. CA0038776 Renewal in the amount of \$88,087.00 and move to approve a total budget of \$100,000 in connection to the NPDES permit reissuance.
5. A Resolution of the City Council of the City of Pacifica Authorizing Submittal of Application for Payment Programs and Related Authorizations in Connection with the CalRecycle Payment Program
PROPOSED ACTION: Adopt a Resolution of the City Council of the City of Pacifica Authorizing Submittal of Application for Payment Programs and Related Authorizations in Connection with the CalRecycle Payment Program; and designate the City Manager or his/her designee as Signature Authority, to execute all documents necessary to implement and secure payment.
6. Adoption of Resolution Authorizing the Purchase of a Vac-Con Truck from Municipal Maintenance Equipment Company.
PROPOSED ACTION: Move to adopt a Resolution of the City Council of the City of Pacifica Authorizing the Purchase of a Vac-Con Truck from Municipal Maintenance

Equipment Company in the amount of \$390,751.50; and authorize the City Manager to sign the purchase contract.

7. Authorization to Sell Surplus Vehicles and Equipment
PROPOSED ACTION: Authorize the sale of the surplus vehicles and equipment.

ORAL COMMUNICATIONS

Dinah Verby, Pacifica, stated that she was requesting that the City Council place on their next agenda to direct the City Attorney to prepare an impartial analysis on the quarry ballot initiative coming up in November, in response to specific question about the impact of the measure. She stated that many in the community feel that the ballot initiative being proposed by the developer was confusing on a number of levels, specifically whether there would be a future vote allowed for residential housing. She thought the vote would also only authorize approval of residential development without requiring any commercial development, and it was a concern to her because they want to get economic revenue from commercial development. She felt the residents need to have the benefit of the City Attorney's answers. She mentioned that the report was time sensitive and would have to be prepared within 30 days following certification of the initiative by the City Clerk.

Mary Cavin, Pacifica, stated that she was present for the same reason and felt Ms. Verby covered it very well. She felt that a lot more information needs to be given to the public to make an informed vote in November. She has read everything and she felt it was very confusing and there needs to be a lot of clarification on the initiative, especially as she was concerned that the residential will be built and the commercial will not.

Mary Ellen McDonnell, Pacifica, stated that she "third" everything. She lived in Vallemar and was concerned about where this plan was going in terms of traffic. She felt that was not being addressed in any way that she can see and she would like to know about what will happen. She would appreciate any report that will clarify the process.

Nancy Morrison, Pacifica, stated she was the fourth person asking for the same thing. She pointed out that she was there when the first traffic study poles went up in Rockaway, and she felt that to have done that without consulting the city or getting any permits raises questions about their intent and respect for Pacifica and our rules, much less about changing the rules about a vote on residential in the quarry.

Peter Loeb, Pacifica, stated that he was five, adding that he thought the County Elections office will certify the initiative petition very soon and then it will come to Pacifica and they will act to put it on the ballot. He felt there were a lot of people who were very concerned about what the impacts of that measure on the ballot will be. He stated that they were asking for a legal analysis of what it does. He stated that they are all confused about the language that says it will amend the existing 1983 ordinance approved by the vote of the people so that no further vote would be required for residential in the quarry as long as it met certain criteria. He stated that he wasn't sure what that means, adding that several legal minds have looked at it and don't understand what it means, why that language was in there and what it would accomplish for the petitioner. He stated that he was nervous about amending that 1983 ordinance. He stated that there was also confusion about what a yes vote does. He thought it allows 206 residential units without any environmental review or any specific project. He stated that there was no guarantee that the hotel would ever be built, and that was the appealing thing about the project.

Mike Bell, Pacifica, stated that he was surprised to find out that the Public Works department did not have contiguous records of how many repairs have been made to the Beach Blvd. wall, where they were made and how much money we have spent on the repairs. He stated that he checked with the Planning Department, Historical Society, Pacifica Tribune with no luck. He stated that he found a ragged file in the library which contained newspaper clippings of the wall and he was piecing together its history and so far, he found that the wall was completed 30 years ago in December 1986 to create a hard ocean front edge to West Sharp Park and prevent the nearly annual washing away of the original Beach Blvd. He stated that the wall was originally a pivotal part of an ambitious project to provide a beautiful and publicly accessible promenade along the ocean front and connect the trail systems, pier, golf course and stimulate business on Palmetto. He stated that, at that time, it was the third largest and most expensive Public Works project in Pacifica's history, designed to augment the growing trail system and provide an alternate urban style experience with the beautiful coastline. He stated that two months after the wall was completed, winter weather battered and nearly wiped out 80 feet of the wall, including the concrete stairway at the foot of San Jose Avenue. With waves eroding the footing, a sinkhole opened and the wall sagged towards the street. It was frightening and perhaps embarrassing to the city with emergency repairs made to the wall and we were assured that it was a freak event. He mentioned that the recent sink hole happened the same way and will cost more to repair it than the original cost of building the entire wall. He mentioned experiencing four major wall failures and dozens of smaller sinkholes in his 20-year experience. He didn't know the number of other failures but he was sure that this wall, is not, was not and never will be a sea wall able to withstand the power of waves but a retaining wall designed to hold back sand. He asked that they agendize this issue and ask the federal government, who seems willing to do so, to come in and build an authentic sea wall.

Rhonda Johnson, stated she was a resident of Beach Blvd. community and she thanked Council and the city for what they have been doing on Beach Blvd. She felt it was a critical issue for the community and she appreciated the attention they have given to it. She was present to echo what they have heard from many, which was to agendize the replacement of the sea wall as it was important to the entire community for coastal access and the beauty that it provides to the entire community.

Margaret Goodale, Pacifica, stated that she was present regarding the quarry which she thought was headed toward a vote in November. She asked the Council to require the City Attorney to prepare a report as allowed under the California Elections code. She echoed Ms. Verby's statements, adding that voters need information from an unbiased viewpoint, not just the developer who stands to make money when maybe no one else will. She felt they needed answers to the many questions before voting in November. She added that it was a confusing initiative and replaces a paragraph in our code with 3 1/2 pages of new and confusing information. She asked why there was no height limit for the hotel and the bungalows. She thought the bungalows will be twice the size of her Linda Mar rancher. She also asked why there was no square footage for the housing but a height limit of four stories. She asked if the city was expected to change our General Plan and local coastal plan to satisfy the purposes of this single developer. She asked about the increased cost to the city for the needed infrastructure changes. She asked how much money has been spent to date to convince all of us that this new plan is good for Pacifica. She felt we needed answers.

Kelly Bogdanov, Pacifica, stated that she was present to speak about the sea wall north of the pier. She stated that it seemed that the sea wall has been repaired many times since having been built in the 1980s. She stated that, because of the substandard design, the repair costs

continue to pile up. She felt that, even after the current repairs are finished, the sea wall's lingering vulnerabilities will continue to put two Pacifica components of public infrastructure at risk, one being the promenade which was enjoyed by Pacificans and visitors giving examples of handicapped individuals who rely on that promenade. She stated the second infrastructure at risk was the underground utilities on Beach Blvd. She felt the city had an unusual opportunity to secure federal and state funding to replace the substandard sea wall with a stronger properly built sea wall that can protect public infrastructure for decades to come. She mentioned that, because of the last winter's severe sea wall breach, Pacifica has the attention and interest of federal and state agencies and officials, but she felt it takes a positive affirmative decision by this Council to move forward and request federal and state funds. She asked that they include the replacement of the sea wall in an upcoming Council agenda.

Laurie Goldberg, Pacifica, stated that we need an unbiased report about the quarry initiative because a lot of people are signing the petitions because they were told it was to preserve the quarry and open space, but according to the petition she had, it stated that, with any future rezoning, including residential development, there would be no public vote requirement for any future rezoning. She felt we have to have it clarified to know what the measure is about, mentioning that it included a change in the setbacks from Calera Creek. She stated that she attended a meeting scheduled by the developers, and a representative of the developer said that the 206 multi-family units would be apartments. She felt they need clarification as to whether it was housing or apartments, asking how big they will be and how many people will be living in them, and how many parking spaces allowed. She agreed regarding concern on the size of the bungalows. She felt that the public needs to know about what they will be voting on with more clarification. She mentioned that the 75% open space could be sold to other developers and would not remain open space, and concluded that we need more information on what was really going to happen if they vote on this in November.

Brent Ritz, Pacifica, stated that they had a meeting on June 6 and people brought up a number of items, such as a retaining wall pretending to be a sea wall. He stated that he lives on the corner where the damage occurs, and stated that was where all the water goes over and floods down as it was the highest point. He stated that, if that wall wasn't there, the surrounding properties would get excess water and he didn't think it was a choice. He stated at the meeting it was mentioned that years ago, a Council didn't repair some sections of the city and the surrounding properties got damaged by the waters that came in, adding that the wall was damaged in 1986, right after it was built. He mentioned the original cost was \$2 million, and not even adjusted for inflation, and questioned whether we can get federal funds and some sort of financing and he didn't see the cost being there in today's environment.

Bridget Duffy, Pacifica, thought people were getting concerned about the sea wall, and she recalls seeing a few councilmembers at the recent seminar on climate change. She stated they talked about the sea wall option not being the best option. She stated that the community was at risk because of climate change which was happening. She stated that it was not just affecting that part of the beach but our whole community. She felt it would be worthy of a discussion. She then stated that the quarry idea strikes her as being funny. She mentioned that people come to Council meetings to have the people's point of view heard, and not a developer's point of view. She stated that the answer comes back that they are not going to help them. She stated that she was present because she was rattling the cage about eviction notices and she now has a personal story where her 90-year-old mother has been asked to leave for remodel and given a \$900 rent increase, with \$400 a cash requirement which she was not going to comply with, but she didn't know how long the situation was going to last. She stated that they all know what 90-year-old people are like. She stated that, if she packs up her

stuff, she won't be moving back in. Her landlord attributed her mother for paying off his house, since she lived there for 23 years, and she wanted her mother to stay there until she died, but she didn't think the landlord was going to listen to her. She didn't think this was going to stop until our government officials mandate help. She felt they need the help of people we elect as they have no other recourse. She stated that she is not taking her out of that house, adding that she paid that house off twice since she has been there. She felt this was a crisis. She stated that the developers and realtors have been heard but the people need to be heard. She stated that the officials will be held accountable as they are the only recourse they have.

Anita Rees, Pacifica Resource Center, stated that they are already planning for back to school, signing up families and enrolling them in the food programs, and if anyone needs help, they were signing them up until mid-July. She stated that they are planning on packing and distribution at St. Andrew's Church on August 6 which will be more efficient and fun. She stated that they have started the prep work to install the portable building the previous Wednesday. She added that she has been posting pictures to commemorate the change, with the building scheduled for delivery on June 22. They have team build project through Rebuilding Together on June 24 with volunteers coming to refresh the current building and get it ready and match the new building.

Mayor Digre commented that they can't discuss these items, but were listening. She did ask, regarding the vote for the quarry, if they were watching that timeline.

City Manager Tinfow stated that she will be happy to offer an update during staff's updates. Mayor Digre thanked her, adding that public education update was important.

COUNCIL COMMUNICATIONS

Councilmember Keener attended the Peninsula Clean Energy board meeting, stating that Item 1 was a \$12 million loan from Barkley's Bank, secured by \$6 million from the county. He stated that it was start up expenses for Peninsula Clean Energy and a reserve for the payment scheme to the power provider. He didn't think there was anyone who didn't know what this organization was, but he explained that it was a cooperative utility that will launch in October countywide to provide 50% renewable electricity and an additional 25% carbon free electric power for less than PG&E. He stated that you won't notice any major differences in your bill from PG&E, but Peninsula Clean Energy will supply the power. He explained that the loan was a lockbox to ensure that the power providers get paid first and Peninsula Clean Energy takes what's left. He stated that the power providers were insisting on this because Peninsula Clean Energy was a start up with no track record and virtually no assets. He attended the Pacifica Resource Center board meeting and they were officially a 501C3 with the advantage that it no longer has to make a percentage payment to sponsor an organization and less clunky on administration. He referred to mention of the new portable housing unit being installed and the food bank will be there in the vacant lot next to the Resource Center on Palmetto. He mentioned that there will be a fundraising event focused on the re-launch of the Resource Center with the shift to 501C3 and celebration of the new building on August 20 at the Resource Center. He thanked Christian Murdock for assistance with the permits for this.

Councilmember Nihart stated that, at the Transportation Authority, they passed a budget, adding that they don't know what the state was doing at this time. They continue to anticipate cuts and passed a budget with the cuts included. She was out of town and asked her alternate, Councilmember Ervin, to attend CCAG and she assumed she had updates. She stated that the

executive board of ABAG will arrange to meet their July 1 deadline for the final decision on the merger and how it goes forward with the Transportation Authority.

Councilmember Ervin stated that she did attend the CCAG meeting. They had two presentations, one being sea level rise from the County and were launching a new project funded by FEMA at Coyote Point with virtual reality devices. You can look in them and see what it will look like with sea level rise. They propose a variety of different adaptations they can do, creating beaches in certain areas. She thought there will be a lot of information on it, adding that it was a great tool to get community involvement in sea level rise and what we can do to face it head on. The other presentation was from 21 Elements, organized to help come up with a variety of different solutions for our housing issues. The help cities put together housing element programs and were trying to work with different task forces with San Mateo County Housing Gap task force to come up with a variety of recommended action items about what to do about the housing dilemma. She stated that 21 Elements work with these organizations to come up with how to enact those action items and helps coalesce what all the different cities are doing and provide recommendations. She stated that a group of the legislative committee went to Sacramento and talked about a variety of issues, importantly the issue of transportation and the congestion in the Bay Area. She stated that there wasn't a lot of support from the governor for money for transportation, adding that they have to make them understand what we are dealing with in the Bay Area. She stated that one of the problems we are having was that, we are an enriched area and doing well financially and they think we don't need the help and they don't want to put the money in this area. She stated that they have to engage the businesses in the area as well as our government. She also attended a Pacificans Care meeting where they thanked their supporters and talked about the non-profit agencies in Pacifica. She thanked all those non-profits, such as Resource Center, etc. who do so much for the community.

Councilmember Nihart referred to Councilmember Ervin's mention of the 21 Elements, stating that CCAG received statewide recognition for 21 Elements because we have one of the few organizations that takes the planning piece and does something for the county as well as the cities to enact the recommendations. She stated that doesn't happen in all counties. She stated they received that special award because they were moving forward with a different approach, adding that the housing crisis effects everyone in a variety of ways. She mentioned Memorial Day and asked if they thanked people for all of that. She then mentioned that the American Legion and other veteran organizations did an outstanding job. She thanked them for the memorial service and the day with the American Legion and the VFW in town.

Mayor Digre stated that Pastor Nibbe of the Lutheran Church on Seville was having a special educator on the Constitution. She was thrilled, adding that they will have more information on that. She stated that the PCT had their award ceremony and Councilmember Ervin was one of the awardees. She stated that it was great seeing the community in action. She stated that Pacificans Care was a similar situation without awards. She thought it was helpful to know what various organizations are doing for Pacifica. She stated that she has been trying to put together a letter regarding airport noise. She stated that she had to rip it up because she was being very vitriolic and she was trying to be a peacemaker rather than be a problem. She mentioned that something new keeps happening. She stated that it was bad because of the 1990 airport noise capacity act, explaining that it was presented in the last days of Congress and they weren't able to have a debate in the house. She felt that, because of that, we were suffering from that at the moment, but she was optimistic. She stated that the governor has decided that affordable housing is important and he was pushing a proposal for the housing right. She urged everyone to google the governor's housing right proposal. She stated that it was for affordable housing until you get into the nitty-gritty, where you will have no right to say

anything or appeal to your elected representative, because they are being denied discretionary powers. She urged everyone to check the governor's affordable housing right, because individuals are losing their right to free speech, etc. She mentioned that some of the information about the quarry was annoying when they find out that poles are up and they haven't gone through the city. She felt that, as an American citizen, you have a right to free speech and assembly and a right to elect representatives who have the right to discretionary powers. She felt that was all going and we need to be extremely vigilant. She was happy when citizens come and urge them to be concerned about the law that allows for an unbiased report.

STAFF COMMUNICATIONS

City Manager Tinfow was following up on the question of the quarry initiative coming forward. She stated that they have that scheduled for their next meeting on June 27. She stated that they have been notified by the county that the signatures have been validated and they can proceed with scheduling that. She stated that they were aware of the 92.12 impact report and they have looked at the one that was prepared for the 2006 initiative. She stated that they will be prepared to bring forward on the 27th a recommendation for moving forward with an impact report and they will get Council's direction on that. She referred to the item Mayor Digre shared regarding the governor's proposal. She stated that it was a buy-right housing proposal, that will get you the right link. She stated that it was tied to the budget process at the state level. She understood that there is a vote on June 15 and they will know more after that whether this will be real in the near term or not. She stated that she was tracking it and will keep them apprised. She referred to traffic data gathering devices in the last few days, stating that she has gotten questions from members of the public and from some councilmembers. She stated that they were put in place by the quarry owner to gather traffic data. She acknowledged that the city was not notified and didn't come in for an encroachment permit. She stated that the devices have been removed today. She wasn't sure what their plans are with the data other than to use it as part of their traffic impact information. She alerted the public that, after the next meeting on June 27, the next time they will be getting together will be on July 9 for hopefully their final goal setting session, at the police station, starting at 9 am and it will be all day.

PUBLIC HEARINGS

8. Conduct Public Hearing and Adopt Resolution Confirming the Annual Report from the Pacifica Hotel Business Improvement District, Approving the Program of Expenditures, and Assessing the Levy for Fiscal Year 2016-17 at the Same Rates Levied in Fiscal Year 2015-16 Without Change.
PROPOSED ACTION: Adopt the resolution confirming the annual report of the Pacifica Hotel Business Improvement District Advisory Board and continuing the assessments levied in 2015-16 without change in Fiscal Year 2016-17.

Economic Dev. Mgr, Stedler presented the staff report. She then stated that Vickie Flores, CEO of Pacifica Chamber of Commerce was going to comment on the proposed program for the 1916-17 hotel bid.

Vickie Flores, CEO of Pacifica Chamber of Commerce, gave a brief report on their program.

Mayor Digre asked if they were talking about being open on weekends.

Ms. Flores stated that they were looking at getting some interns for the weekends, adding that during the summer, they had a few weekends when they were open last year. She stated that the two interns they have been dealing with for the past several years have graduated and gone off to college. She stated that they came back during the holidays and stated that they liked the internships and, even though they are now in college, they may be considering that. She stated that they do have feelers out to some of the high schools to have interns.

Mayor Digre thought the booklet would be really good. She stated that she had a busy 15 minutes before she came to the meeting, stating that three people from Switzerland came into the Chit Chat and wanted information. She asked them what they needed and she was able to refer them.

Ms. Flores stated that the booklets would go to the hotels and businesses for a quick handout.

Mayor Digre mentioned that the AAUW had an installation and were imbedded in Skyline College. She stated that one of the big issues was helping transportation be better in Pacifica so they can work on that for visitors .

Ms. Flores stated that they know the shuttle is ending in June and she was working with a bid with Skyline College to see how they could work together to bring a new shuttle to Pacifica.

Mayor Digre thought that was good.

Mayor Digre opened the public hearing and, seeing no one, closed the public hearing.

Councilmember Ervin appreciated the Chamber for all they are doing to enhance tourism in Pacifica. She thought it was a valuable thing. She thought it was a great win-win for all of us and she appreciated the work they are doing in enhancing Pacifica.

City Clerk O'Connell stated that there were no written protests received by the City Clerk.

Councilmember Nihart thanked them for the traveler writers program. She felt it was the way they should be bringing in more. She thought the Kiosk was a great idea.

Councilmember Nihart moved to adopt the resolution confirming the annual report of the Pacifica Hotel Business Improvement District Advisory Board and continuing the assessments levied in 2015-16 without change in Fiscal Year 2016-17; seconded by Councilmember Ervin.

Mayor Digre called for a short break, then resumed the meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ann Nihart, Councilmember
SECONDER:	Karen Ervin, Councilmember
AYES:	Digre, Ervin, Nihart, Keener
EXCUSED:	O'Neill

9. A Resolution of the City Council of the City of Pacifica Adopting the City of Pacifica 2016-2021 Capital Improvement Program

PROPOSED ACTION: Adopt by resolution the City of Pacifica 2016-2021 Capital Improvement Program

Public Works Dir. Ocampo stated that Sr. Civil Engr. Donguines would give the staff report.

Sr. Civil Engr. Donguines presented the staff report.

Acting City Attorney Visick stated that as it was a public hearing, they need to officially open the public hearing.

Mayor Digre opened the public hearing.

Bridget Duffy, Pacifica, asked if this was a development issue.

Mayor Digre stated that it was the capital improvement plans in the works at the moment and it was an update to make sure they are under the General Plan correctly.

Ms. Duffy asked if it goes from now until 2021?

Sr. Civil Engr. Donguines responded affirmatively.

Mayor Digre added that they do this every year.

Mayor Digre closed the public hearing.

City Manager Tinfow asked her to close the public hearing.

Councilmember Nihart stated that she did.

Mayor Digre reiterated that she was closing the public hearing which means the public's part is closed. The Council's part was still going.

Councilmember Nihart stated that she was ready to make a motion as she appreciated the way it has been laid out over previous meetings where they have talked about it. She liked the project style and she found the presentation easy to follow.

Councilmember Nihart moved to adopt by resolution of the City Council of the City of Pacifica adopting the City of Pacifica 2016-21 Capital Improvement Program; seconded by Councilmember Ervin.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ann Nihart, Councilmember
SECONDER:	Karen Ervin, Councilmember
AYES:	Digre, Ervin, Nihart, Keener
EXCUSED:	O'Neill

CONSIDERATION

- 10. Planning Commission Annual Report to City Council
PROPOSED ACTION: Motion to receive and file.

Planning Commission Chair Gordon presented the staff report, then turned it over to the Planning Director.

Planning Director Wehrmeister continued the presentation of the staff report.

Councilmember Keener asked if the Planning Department will be able to get information in the next month or two for the quarry.

Planning Director Wehrmeister stated that, in recognizing the interest of the public in the quarry, they already have all the application materials for the quarry reclamation plan on the website and when they get the development plan, they will be putting that up as well.

Councilmember Keener referred to the quarry reclamation plan, asking if city permits were required for that.

Planning Director Wehrmeister responded affirmatively, adding that they also need a use permit for reclamation plan and grading permits and a CEQA review.

Councilmember Keener asked if a member of the public would be able to access a permit on the new website.

Planning Director Wehrmeister asked if he was speaking about building permits.

Councilmember Keener responded affirmatively.

Planning Director Wehrmeister stated that it was a different tracking system. She stated that they do want to go in that direction, but she didn't know if she would be able to have it done within this year.

Councilmember Ervin thanked the Commission and Planning staff for all the work they are doing. She felt they were doing a great job. She was worried about the absences. She didn't know if they thought they would have the same number of meetings or will they add more Planning Commission meetings. She thought major projects are around the corner and she wanted to get their thoughts.

Planning Commission Chair Gordon stated that they were up for the challenge, and all the Commissioners were aware of their obligations. He stated that there has been a slow improvement in attendance.

Councilmember Ervin agreed, and stated that she should have acknowledged that it has improved in the past year. She wondered if the Planning Director had thoughts about whether they will be increasing the number of meetings or at least comment on the anticipated major projects. She thought the General Plan update was going to require a lot of time commitment.

Planning Director Wehrmeister stated that the Council has directed staff to do more community engagement around the General Plan. She stated that they have done some outreach and do need to do more. She stated that the governor's buy-right proposal will be significant as it relates to objective standards in General Plans and the current General Plan was lacking in objective standards so they will need to evaluate that and bring it back to the Council to determine how quickly they want to address that issue. She thought, if they assume things are still status quo, they have four months before they get to hearings on the General Plan.

Councilmember Ervin thought that was very helpful information. She mentioned climate action plan implementation and sea level rise adaptation and asked when they were looking at those.

Planning Director Wehrmeister stated that, for the sea level rise adaption, the grant proposal stated that it would take 2 to 2 1/2 years to complete the public process and get that plan adopted, and the climate action plan contains mid term and long term goals, so she thought they would see that come in waves as it wasn't designed to be implemented all at once. She stated that they will identify projects that are contained in the climate action plan.

Councilmember Ervin referred to the new library project, and she asked if that will take a lot of the Planning Commissioners' time.

Planning Director Wehrmeister acknowledged that there were additional entitlement applications needed for that project, and that will be coming back through the Planning Commission and Council.

Councilmember Ervin stated that she has noticed in the past year that there is a lot of effort on enhancing our transparency, etc., in the Planning Commission and she commended them for that. She asked if they felt there was something they want to work on as a Planning Commission.

Planning Commission Chair Gordon stated that one of their focuses was on increasing public participation in the process. He stated that, with new projects, they now not only gave the notice to property owners but also to those who are renting within the prescribed geographic zone. He felt that, it brought out more people, but also more people from different socioeconomic levels and different stakeholders. He stated that they did have a recent situation where public participation and transparency was an issue, but he cannot recall the specifics.

Planning Commissioner Evans stated that they have noticed that in 2013 and 2014 they weren't meeting for a month, and he thought it was the sign of the times with financing, etc., with mostly home improvements. He felt it was a different environment now and they were seeing that change. He thought they might be seeing just the start of it. He felt very secure that they are doing their best to be transparent and holding themselves accountable. He stated that he was looking forward to it.

Planning Commission Chair Gordon stated that the quarry project was of great interest to everyone in the community. He stated that they did have a study session already and it was attended by a large amount of the community and it almost turned into a public hearing with so many speakers. He thought it was great to be bringing people into the process at the very early stage with no specific details yet.

Councilmember Nihart asked if they organize an orientation for new members.

Planning Director Wehrmeister stated that they do have orientation when the Council appoints new planning commissioners. She stated that Acting City Attorney Visick sits in and they go over the Brown Act, what's coming up, how the process works, etc.

Councilmember Nihart stated that she was interested in the issues of the meetings, awareness, noticing, as she thought that leaves people with more satisfaction than coming to the Council to try and adjudicate something. She thought it needs to get done there. She referred to the

pipeline issue, stating that there were a number of things in the climate action plan that have already been implemented but they haven't done any updates for the public. She stated that she has gotten feedback and it sounds like by putting it in the pipeline they haven't done anything but she felt that was not true, and it wasn't true that they aren't ahead in many areas because of their involvement, like CCAG. She stated that, by putting it on the pipeline list, it was on multiple lists. She mentioned that they haven't gotten the committee back together, which she hoped they move forward on.

Planning Director Wehrmeister thought that was an excellent point. She thought there were a lot of initiatives in the climate action plan that they have already done. She hoped, with the new website, she will be able to create a page just for the climate action plan and list the initiatives and put a check box next to the ones they have already implemented to be clear to the public about what they were doing.

Councilmember Nihart referred to changes such as recycling, energy changes with the program from CCAG, etc., and felt there were a lot of things they have already done. She stated that it gives the public a bad impression when they don't hear that they have done those things.

City Manager Tinfow mentioned that the Planning Department was now fully staffed. The Planning Director was short one staff person and then another retired, and she has brought two new people on board with one assigned the responsibility for doing what the Council was talking about, being more public about what they were doing related to the climate action plan implementation. She thought they were going to see a greater level of information sharing.

Mayor Digre agreed that it helps with transparency with more engagement from the public. She acknowledged that the absences were concerning because in the interview process one of their major questions was if they were going to be there. She felt it was important that all seven be there.

Councilmember Nihart stated that she was getting a strong sense that the quarry people were not listening and she wondered about the reclamation. She wasn't sure if that was appropriate at this point.

Planning Director Wehrmeister stated she would give them an update on the process. She stated that they have submitted the application, but the application was still incomplete and she would say the process has not started in earnest.

Councilmember Nihart thought that made sense.

Mayor Digre stated that she was thinking about the governor's housing right proposal, and thought there wasn't time for them to do much of anything. She encouraged everyone to contact their legislature.

Mayor Digre opened public comments.

Bridget Duffy, Pacifica, stated that she met with them a couple of weeks ago. She stated that the Council has some power to suggest that committees keep an equitable situation going on. She felt there should be at least three women on a seven-panel board in 2016, especially if they are working for the state and we are using state funds. She stated that, given the situation we are in, she thought it would be good to have an earnest environmentalist and a forward thinking "outside the box" person, mentioning that there was a lot of new technology and new ways of dealing with things, and she didn't think we realized that we are building a future. She thought

we could put more time, effort and energy into thinking these out and create a sustainable future.

Mayor Digre closed public comments.

RESULT:	NO VOTE REQUIRED
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11. Redesign and Upgrade of the City's Website
PROPOSED ACTION: Information only; No action necessary.

Asst. City Manager Hines presented the staff report, along with MIS Mgr. Vandehey.

Councilmember Ervin asked if they will have scripts, such as if someone was looking to see where there was retail space available. She wondered how much they were testing the site to see how well it operates.

Asst. City Manager Hines stated that they will be testing it which was why it was still in the incubator now.

Councilmember Ervin asked if they will have an opportunity to test it.

Asst. City Manager Hines assured her that they will be able to.

City Manager Tinfow stated that, once they make it available to Council, they have to make it available to the public.

Councilmember Ervin stated that she would love to see it really tested for any glitches that might exist prior to going public.

Asst. City Manager Hines stated that they may have a soft opening on the 25th for the public or a hard opening. He stated that they have to realize that, unlike the current website, this website is easier to modify. He stated that every department will have the ability to modify their pages, and MIS Mgr. Vandehey will be the overall editor of the website. He stated that he loved the menu which was what sold him on this. He then continued with the staff report.

Councilmember Nihart referred to Planning and asked, if she wanted to put in a new driveway and she wanted to know the permit cost for that, whether she will be able to go on the website and find that out.

Asst. City Manager Hines stated that she would, to the extent that Planning Director Wehrmeister can give that concrete information as there are calculations involved. He stated that each member of the stakeholder team was from the departments, and when it is time to put information out there, their department staff will know what to do and how to do it. He then continued with the staff report.

Councilmember Nihart referred to the Council's work with the displaced citizens, and she thought that having links to community services would be good. She mentioned that mental health was not straightforward to find on the county website, and she felt that community resources should be there.

Asst. City Manager Hines stated that it lends itself to a specific website.

Councilmember Nihart acknowledged that it wasn't really city government but she felt citizens look to their city first.

Asst. City Manager Hines stated that they can add a category for county resources.

Councilmember Nihart agreed with something along those lines as community resources.

Asst. City Manager Hines acknowledged that and then stated that was the beauty of this platform, as MIS Manager Vandehey was writing that down as she mentioned it and they will figure out a way to do it. He then continued with the staff report.

City Manager Tinfow stated that she would like them to highlight a couple of things for Council, specifically the ADA features and staff report references to communications plan and linking it with fulfilling the plan the Council approved two years ago.

Asst. City Manager Hines stated that they had checked and were sure that they were ADA compliant. He then demonstrated the options. He then stated that MIS Mgr. Vandehey would speak to the communications plan.

MIS Mgr. Vandehey then continued with the staff report.

Councilmember Ervin asked how much time it will take to update it on a weekly or monthly basis.

Asst. City Manager Hines stated that it was easier than their current website. He mentioned that all the team had administrative rights and can get to their pages and change the information.

Councilmember Ervin asked if they had goals on how quickly they want to update information.

Asst. City Manager Hines stated that it will be driven by the event, the preferences of the director and the preferences of the City Manager. He stated that the key was that they have the tools to do it. He then continued with the staff report.

Mayor Digre stated that it seems faded, and she asked if it was just because it was on this screen.

Asst. City Manager Hines responded that she was correct, adding that when she comes by, he will show it to her on a real screen.

Mayor Digre hoped they see whales.

Councilmember Nihart commented that she hoped they get some whale pictures.

Asst. City Manager Hines stated that when they show up with cameras the whales don't want to come out of the water. He then showed pictures of most of the members of the team.

Mayor Digre stated that she missed an Economic Development Committee meeting and she asked if this was presented to that committee.

Asst. City Manager Hines stated that they had not shown them yet, adding that they were starting at the top of the menu and work their way down.

Mayor Digre stated that they have had a lot of discussions about the city's website.

Asst. City Manager Hines understood that the old website had needs.

Mayor Digre opened public comments.

Bridget Duffy, Pacifica, asked if they said the Council meetings would be livestreamed.

Asst. City Manager Hines responded affirmatively.

Ms. Duffy asked if they will be archived so they could see the old ones.

City Manager Tinfow mentioned that this was public comments and she can ask questions afterwards.

Ms. Duffy thought it sounded like a great tool for transparency and people would be able to get more involved. She stated that it was sometimes hard to make a meeting and it was only seen on one channel. She stated that she has tried to find old meetings and it was nearly impossible. She thought the fact that the public can make comments on the live stream sounds great. She stated that she has not tried to use the old one as she was not very computer literate but she thought it would be interesting to find out if people have been using the old one to compare it and highlight some of the features that people should know about.

Mayor Digre closed public comments.

Councilmember Ervin appreciated the report and agreed with a lot of the comments regarding this being important and a great tool for the city. She mentioned the plus for highlighting businesses to bring other businesses into the city. She appreciated how this will enhance our public look. She mentioned that at this time, typing Pacifica on the internet did not necessarily bring you to the Pacifica website. She appreciated the look, etc., which increases the city's economic sustain ability.

RESULT: NO VOTE REQUIRED

12. Adoption of the Fiscal Year 2016-2017 Annual Operating Budget
PROPOSED ACTION: Move to adopt a resolution adopting the 2016-17 Annual Operating Budget presented to Council tonight with a General Fund appropriation of \$30,711,000 and an All Funds appropriation of \$73,675,327.

Asst. City Manager Hines presented the staff report.

Councilmember Keener referred to the \$2.2 million loan, and asked if they still don't know what that was spent for.

Asst. City Manager Hines stated that they had a general idea of what the expenditures look like in 22 and 38 and as soon as they can pull together the report, they will come before Council and give them the report. He stated that, based on what they have seen, it looks like typical construction related expenditures. He stated that they have to piece together the story that occurred more than 12-13 years ago which was difficult to do now when the actual transaction took place in 2002. He stated that it was challenging but they were making progress.

Councilmember Keener stated that was all they can ask.

Asst. City Manager Hines stated that the beauty of it was that they were at least tracking it and they know where it is in the budget and they know that it should be in the budget and it will keep affecting the fund balances until they figure out the solution. He was looking forward to getting the answer in front of Council, as while the forensic look was great, he was more concerned about solving the problem. He hoped that they can get to that once the forensic part was out of the way.

Councilmember Ervin mentioned that they were considering coming up with a repayment plan for the \$2.2 million but because of El Nino storm damage, etc., they can't do it. She asked if he had any comments on how they will ever look at a repayment plan or address this.

Asst. City Manager Hines stated that they have to settle all the El Nino things. While they had to have an initial cash outlay to take care of these things, they are hoping for assistance from the insurance company, OES and hoping to get some help. They didn't know how that transaction might manifest itself into repaying, etc. He thought it was hard to say at this time and it was still an issue that is not going away until they come up with a plan and he didn't have any specific plan now. He just knows it is a debt to pay and they have to figure out how to pay it.

City Manager Tinfow stated that they have some ideas, but they weren't prepared to share it at this time. They were working on them so that they can come to the Council. She stated that it was on their work plan and they know it is important and they were actively working on it.

Councilmember Nihart stated that, because they were in Fund 9, she thought they were going to have to struggle with the issue of how to pave the streets. She stated that she wasn't seeing lots of sources at the state level and the governor currently does not indicate that they were willing to move resources to help local government. She added that there were so many competing priorities. She felt with the street construction issue and how they maintain and pave more of their streets, Public Works Dir. Ocampo does a miraculous job maintaining but they were not moving ahead.

City Manager Tinfow reminded her that, when the Public Works Director brought forward the pavement condition index, it gave them a clearer picture of the situation with the streets. She stated that Pacifica was second from the bottom in the county. She stated that there was a cost estimate generated from that model. She stated that, at the time the Council heard it, there was a request for staff to figure out what kind of an assessment it might require to make the improvements. She stated that there was no action beyond that, but they were working on that now and they will bring it back to them, probably in September or October.

Asst. City Manager Hines continued with the staff report.

Councilmember Ervin asked if the budget highlights were accessible to the public.

Asst. City Manager Hines stated that, as soon as it was adopted, he will change the document from proposed to adopted, and then will go out on the website.

Councilmember Ervin loved the budget highlights. She thought it was nice for people to get a quick view of how things look and was nicely done.

There were no public comments.

Councilmember Nihart stated that, as she has stated previously, every year it was getting better and better, from an age of less clarity and a lot of confusion to a very easily understandable project. She was glad it will go out to the public in that way. She referred to the large PDF file, which was how most budgets occur, with more relevant sections pulled out to look at more easily. She mentioned that it takes a long time to download.

Councilmember Ervin stated that the public may not know that they devised the binder with tabs for interesting segments. She felt it was helpful for the public if they can do that.

Asst. City Manager Hines proposed that he could take the different sections of the PDF and hang them out as separate files, adding that he will be able to track how many people click on the budget summary.

Councilmember Keener stated that he would keep the entire budget under one file for a few people who want to get the big picture.

Asst. City Manager Hines understood. He envisioned a page, labeling each section, but somewhere on the page they will offer the full document.

Mayor Digre referred to the city's work plan, and asked what they mean by the economic development program. She asked if that was what follows next to it.

City Manager Tinfow mentioned when they brought on board the economic development manager, and they described launching the program and it was listed as complete. She stated that the economic development program was working on the Beach Blvd. property, Palmetto streetscape project and a number of other things.

Mayor Digre concluded that it came from the discussions in the economic development committee, not related to the report they received from a consultant.

City Manager Tinfow stated that this came from the City Council's work last year.

Mayor Digre wanted to make that clear. She then referred to use of the word widening and she thought they had switched from that and she asked if they could change the widening word.

City Manager Tinfow stated that was the wording that the Council approved.

Mayor Digre thought they had a big discussion on that.

Councilmember Nihart stated that it was not on the work plan.

Mayor Digre agreed that it was in the CIP. She felt it was confusing to people, questioning that it was one way in this document and then we have it the other way after a discussion in the CIP.

City Manager Tinfow thought the key words were the community engagement which was what the Council was highlighting when this was being developed.

Mayor Digre stated that it has increased and she was happy about that.

City Manager Tinfow stated that moving forward, there were some action items on the progress underway.

Mayor Digre understood, and she mentioned the traffic signal timing, stating that it was more towards the old way of doing things and they were talking about intelligent traffic systems.

City Manager Tinfow agreed, adding that this was designed to reflect that they have been meeting with Caltrans and talking about other options. She stated that, when this comes back, they will be spending a day updating this in July and when it comes back, the wording can be tweaked as much as they would like it to be.

Councilmember Keener stated that the one important thing with which he does not agree was the Public Works wastewater plan, but he was prepared to vote for this.

Councilmember Nihart moved to adopt a resolution adopting the 2016-17 Annual Operating Budget presented to Council tonight and multiple previous occasions with a General Fund appropriation of \$30,711,000 and an All Funds appropriation of \$73,675,327; seconded by Councilmember Ervin.

Mayor Digre stated that she has mentioned to City Manager and City Attorney that she has back and forth feelings on the wastewater treatment plan, with some she likes and others that she has serious concerns. She stated that she was in this position once before when they were talking about the HR person and the finance person being equally capable of taking over the finance and she reluctantly voted then and has regretted it ever since.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ann Nihart, Councilmember
SECONDER:	Karen Ervin, Councilmember
AYES:	Digre, Ervin, Nihart, Keener
EXCUSED:	O'Neill

ADJOURN

Mayor Digre adjourned the meeting at 10:00 p.m.

Councilmember Nihart thought they should close with some attention to the issues of violence and the losses and tragedy and no reason for assault weapons.

Mayor Digre thought it was sometimes the little things in life when they do courteous things when they weren't happy about things and they don't get unreasonable, foolish and mean.

Councilmember Nihart stated that they will adjourn in the memory of all the individuals who lost their lives in Orlando.

Mayor Digre agreed, adding that their suffering will continue.

Transcribed by Barbara Medina, Public Meeting Stenographer.

Respectfully submitted,

Kathy O'Connell, City Clerk.

APPROVED: 6/27/16; 3-0; Mayor Pro Tem O'Neill and Councilmember Ervin absent.

Sue Digre, Mayor