

MINUTES

Beautification Advisory Committee
Police Department EOC
2075 Coast Highway
Pacifica, CA 94044

December 7, 2016

The meeting was called to order at 6:33 p.m. Members of the Beautification Advisory Committee (BAC) in attendance were Dave Martinez, Wendy Santiago, Alan Ernat and Edith Dom. Yessika Dominguez and Van Ocampo from the City of Pacifica Public Works Department were also in attendance. The agenda was approved with no corrections.

The minutes of the previous meeting were approved with no corrections.

There were no Announcements.

There were no Public Comments.

Project Updates:

- **Crespi Parking Lot:** Ernat has been helping the Pacifica Garden Club with their planter box.
- **Greenhouse Project:** Eagle Scout Dustin Hatlen reported via email that the project is progressing slowly but surely. Public Works added some rock and graded the area.
- **Oceana Blvd., Ocean Shore School and Mazzetti's Bakery:** The trees continue to thrive. Soil ~~around the trees at the curb~~ was dug out and more wood chips were added. Soccer teams from Terra Nova High School will assist in January.
- **Spindrift School:** Water has been turned off. Martinez will keep an eye on the plants.
- **Highway 1 / Adopt-a-Highway:** Santiago and Ocampo reviewed the design plan and plant list. Santiago suggested doing a test planting in a small area to see which plants would be most suitable. Ocampo suggested reaching out to Dan McElhinney, Caltrans District 4 Deputy Director. He also asked if the BAC expects Caltrans to plant the plants, and suggested using post mile information. Dominguez will send McElhinney's contact info to Santiago to begin drafting the letter to Caltrans. Dead myoporums are unsightly and are priority for replacement. Santiago aims to have the letter drafted by next meeting. Martinez noted that Caltrans was recently cleaning up the Linda Mar and Rockaway areas.

Upkeep of Completed Projects:

- ✓ **Linda Mar Medians:** A few BAC members weeded the area in November. Santiago prepared a list of what plants need to be replaced. Ocampo will forward to Aren Clark for ordering / replenishment. Ocampo asked if anyone from the committee has reached out to the existing sponsors, and the response was that no sponsors have been contacted. Martinez asked if irrigation work needs to be done on the islands. Ocampo said Public works will investigate and report back at the next meeting. If the irrigation system needs to be replaced, the cost can be factored into the future sponsor donation amount.
- ✓ **Grace McCarthy Vista Point:** Santiago and two other members cleaned up a lot of trash from the area. The central median has done very well, but animals have dug up a lot of the plants in the general area. Santiago asked if someone from the City may

have sprayed Roundup in the area, judging from the pattern in which the plants died. Gophers may also be the culprit. The area can use more ceanothus.

- ✓ **Marvilla Estates Park:** The Girl Scouts are very proud of their work, which has been published in the Tribune. Plant suggestions were made to the group for expansion of planting area.

Continuing Business:

- **Review of the BAC Calendar:** Added dedications for newly completed project sites.
- **Mayor's Beautification Awards Sub-Committee:** The awards were successfully presented at the Nov. 28th City Council meeting. Martinez noted that the North Coast County Water District (NCCWD) is doing a similar awards program for water-conserving gardens on their website.
- **Mural Subcommittee:** Ernat did not attend the November meeting, but the committee's report is being compiled and should be ready at the next BAC meeting.
- **Pacifica Beach Coalition (PBC):** No update, as Parry was not present. However, Santiago noted that the PBC would like to collaborate with the BAC in designing/painting the cigarette disposal buckets that have been put out around town.
- **Palmetto Streetscape Project:** Ocampo updated the committee on the status of this project. He noted that the City is waiting for the State to advertise the project. He also mentioned his discussion with Anne Stedler about potted plants. Santiago said that she sent Stedler a plant list. Ocampo mentioned that similar plants are located in San Bruno on San Mateo Avenue.

New Business: The Grace McCarthy Vista Point needs to be re-adopted, but the sides do not need to be re-planted. Martinez asked who will generate the letter to the sponsors. Santiago suggested using the same one that was used previously, and offered to renew the adoption agreement for the Rotary Club for the next 2 years, as well as the Coastside Community Church. NCWWD and Mike Durkin need to be contacted. Martinez and Ocampo agreed that the cost needs to be determined before sending out the letters. The plants on the Visions Seaside Spa median will need to be re-planted. The committee will determine the cost of all four islands and split it evenly among the sponsors. Santiago will check the plant counts, Public Works staff will check the irrigation, and Martinez will do the price check.

Reports from Staff: Ocampo announced the new Deputy Director of Public Works for Engineering and Field Services, Evan Albert. Albert will hopefully be present at the next meeting.

Items for Next Meeting:

- Martinez asked about permitting for landscape design. Santiago noted that it may be for water usage. Ocampo will inquire about this.

Good of the Order: Santiago said a member of the community sent her a message on NextDoor, and would like to volunteer for any future BAC projects. Ernat suggested sending her a liability form and keeping her on the list for any future projects.

The meeting was adjourned at 7:20pm.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, January 4th at 6:30 p.m. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway in Pacifica, California.